



ODP General Meeting

2nd December 2024

Agenda

- MHCLG funding update
- ODP Community for those who are finishing projects
- Planning application submission specification
- Department for Transport- Apply to close or divert a highway
- Three things you can get involved in:
 - Planning data user research opportunity
 - Newsletter survey
 - Local plans
- Celebrating ODP in 2024
- December/January information

MHCLG funding update

MHCLG funding update

Top up funding for co-design of ODP products	Applications for those invited are now closed Scoring is underway - feedback and questions due this week Interviews to be scheduled where required Funding for those invited due out before year end
Top up funding for PropTech round 4 expansion	Applications for those invited are now closed Scoring is underway
New funding for LPAs to join and work on digital planning improvements	Get in touch with digitalplanningteam@ communities@gov.uk Q&As taking place 12th December (11.30), 19th December (11.30) and 9th January (11.30). Sign ups for Q&As to come

ODP community for those finishing projects

What happens next?

If you are coming to the end of your funded project, you are welcome to **stay part of the community.**

We're still working through some of the detail, but we don't want to lose the value of our amazing connections, like-minded forward-thinkers and shared problem solving!

The community for those who have finished funded projects

Learning and
awareness

Networking and
like-minded
connections

Getting involved

Support from
MHCLG

The community for those who have finished funded projects

Learning and awareness

Networking and like-minded connections

Getting involved

Support from MHCLG

- Access to all the support and resources on notion
- Access to learning and development opportunities
- Attend Show & Tells and keep aware and engaged in all the cool things we work on!

The community for those who have finished funded projects

Learning and awareness

Networking and like-minded connections

Getting involved

Support from MHCLG

- Stay in touch with your network of forward thinking digital planners across the country using ODP community platforms
 - Access to slack
 - Join our community events

The community for those who have finished funded projects

Learning and awareness

Networking and like-minded connections

Getting involved

Support from MHCLG

- Continue joining sessions that help you keep up momentum with your work - such as data drop-ins and similar working sessions
- Continue joining working groups (where you have capacity)
- Continue making use of all your connections to solve problems and feel inspired

The community for those who have finished funded projects

Learning and awareness

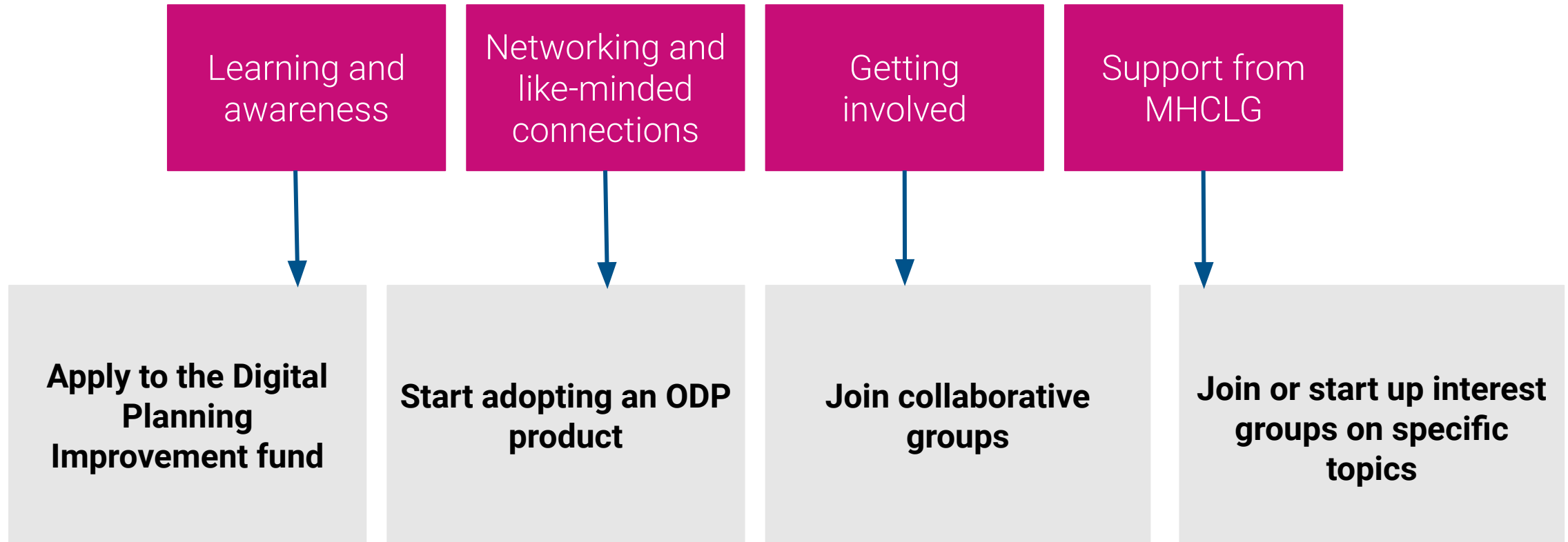
Networking and like-minded connections

Getting involved

Support from MHCLG

- Assignment of a community manager who can help guide you through all our resources, groups and activities
- Access to **opportunities** through being part of our community

Opportunities available now



Opportunities available now

Digital Planning Improvement fund round 3

Get in touch with
digitalplanning@communities.gov.uk
Get in touch with Tom Lowndes!
Join a funding Q&A on XX dates

Start your journey to adopt ODP products

Fill in the expression of interest form
found here and join our next intro call
sessions
<https://forms.office.com/e/r0AWSZ3JKg>

**Stay in the community, move onto
other things when the time is right for
you**

XX

Planning application submission specification

Current 'standards'

[Home](#) > [Housing, local and community](#) > [Planning and building](#) > [Planning system](#)

Form

Planning application and fire statement forms: templates

This collection brings together planning application form templates for local planning authorities, and a template fire statement for use by applicants.

From: [Ministry of Housing, Communities and Local Government](#), [Ministry of Housing, Communities & Local Government \(2018 to 2021\)](#) and [Department for Levelling Up, Housing and Communities](#)

Published 23 April 2010

Components of current 'standards'

1. Applicant Name and Address

Title:

First name:

Last name:

Company (optional):

Unit:

House number:

House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

7. Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste?

☐

Yes

☐

No

If Yes, please provide details:

Have arrangements been made for the separate storage and collection of recyclable waste?

☐

Yes

☐

No

If Yes, please provide details:

8. Parking

Will the proposed works affect existing car parking arrangements?

☐

Yes

☐

No

If Yes, please describe:

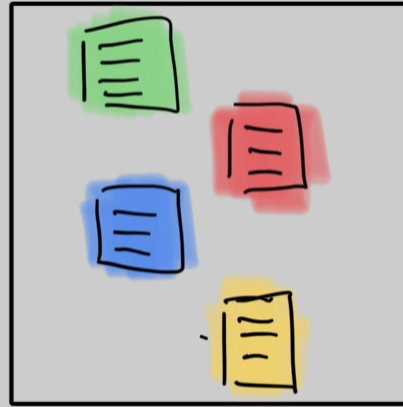
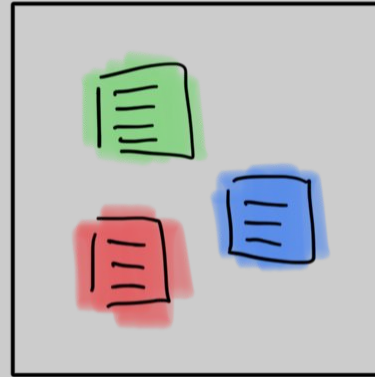
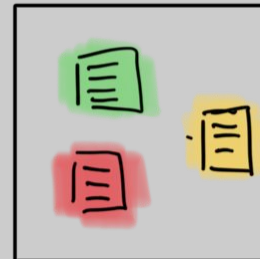
Analysis of current 'standards'

section-name	section-description	total-forms-supplied
Applicant name and address	n/a	24
Agent name and address	n/a	24
Description of the proposal	Please describe the propo	11
Site address details	Please provide the full pos	23
Pedestrian and vehicle access, roads and rights of way	n/a	9
Pre-application advice	n/a	20
Trees and hedges	n/a	9
Parking	n/a	3

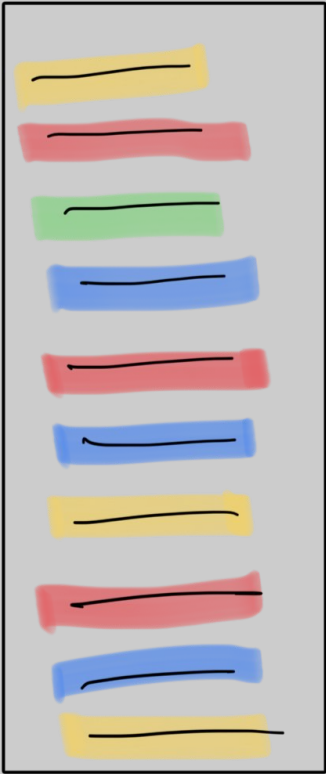
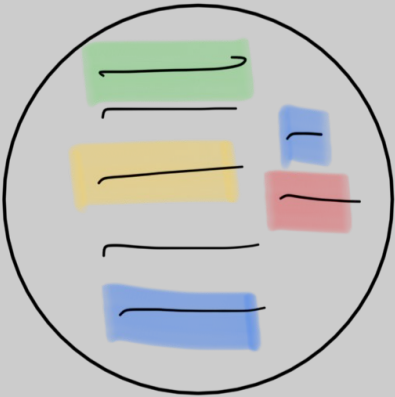
Develop
underpinning **data**
specifications



Data specifications
become
components of new
'standards'



Data specifications
persist into software
schema

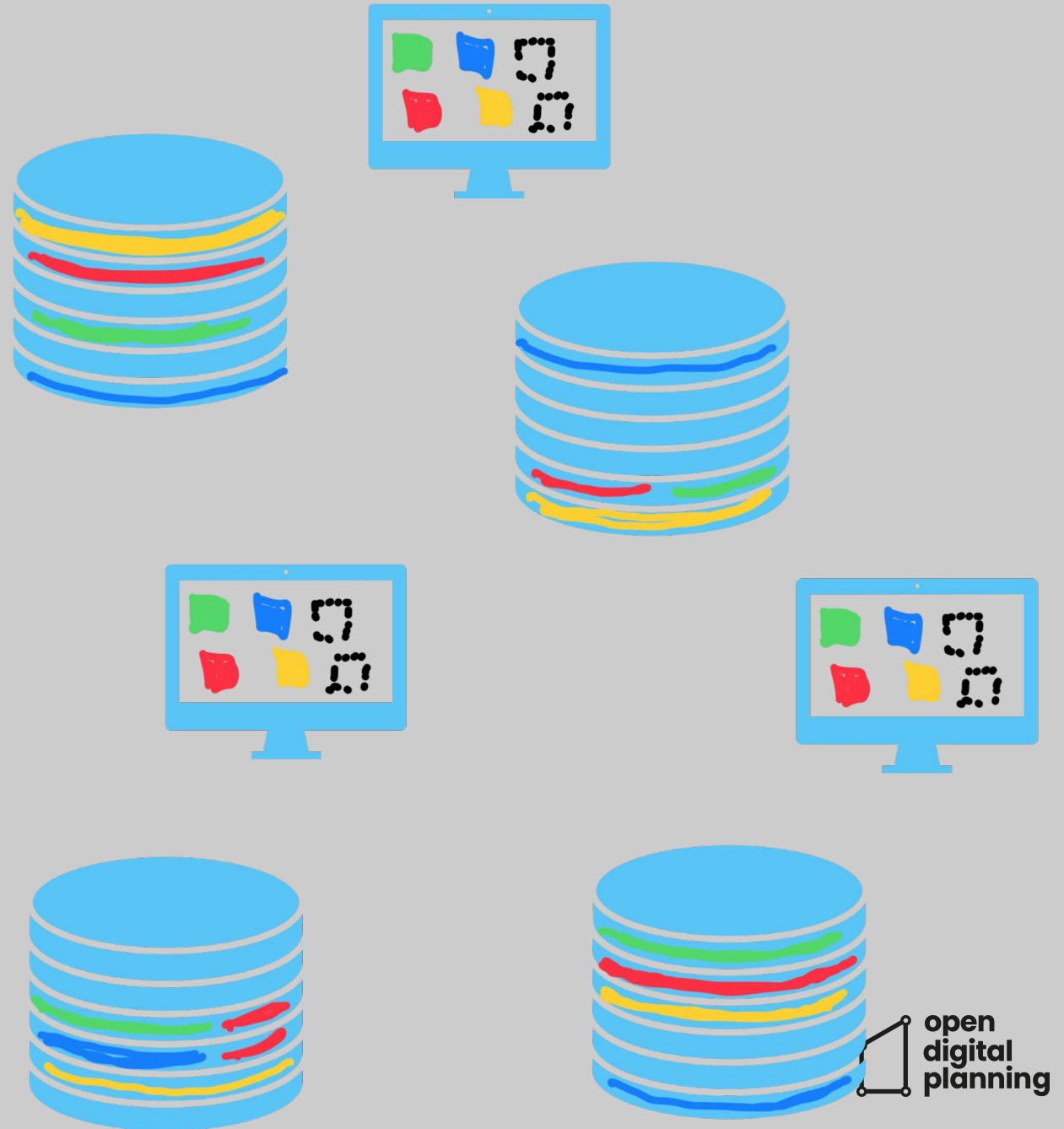


Data specifications persist into data use cases.

Allowing consistent data between users and suppliers

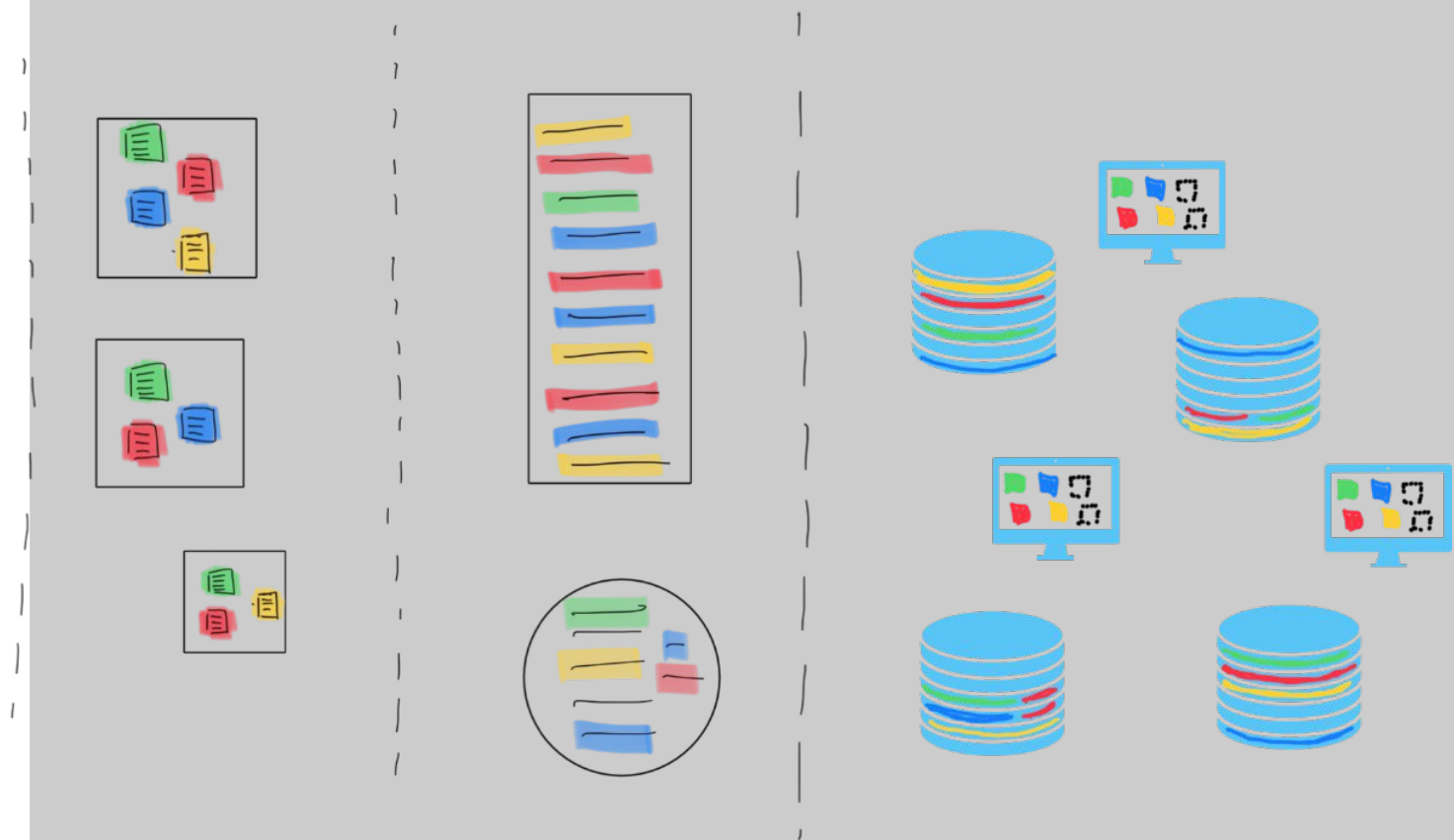
AND

consistent data to be reported and collected



Advisory group is to define the data specifications

Further work will be needed post specification to ensure this happens and this will have to be policy, ODP, DD “partnership”



Department for Transport Apply to close or divert a highway



Department
for Transport

Tim Brimelow
Head of National Transport Casework

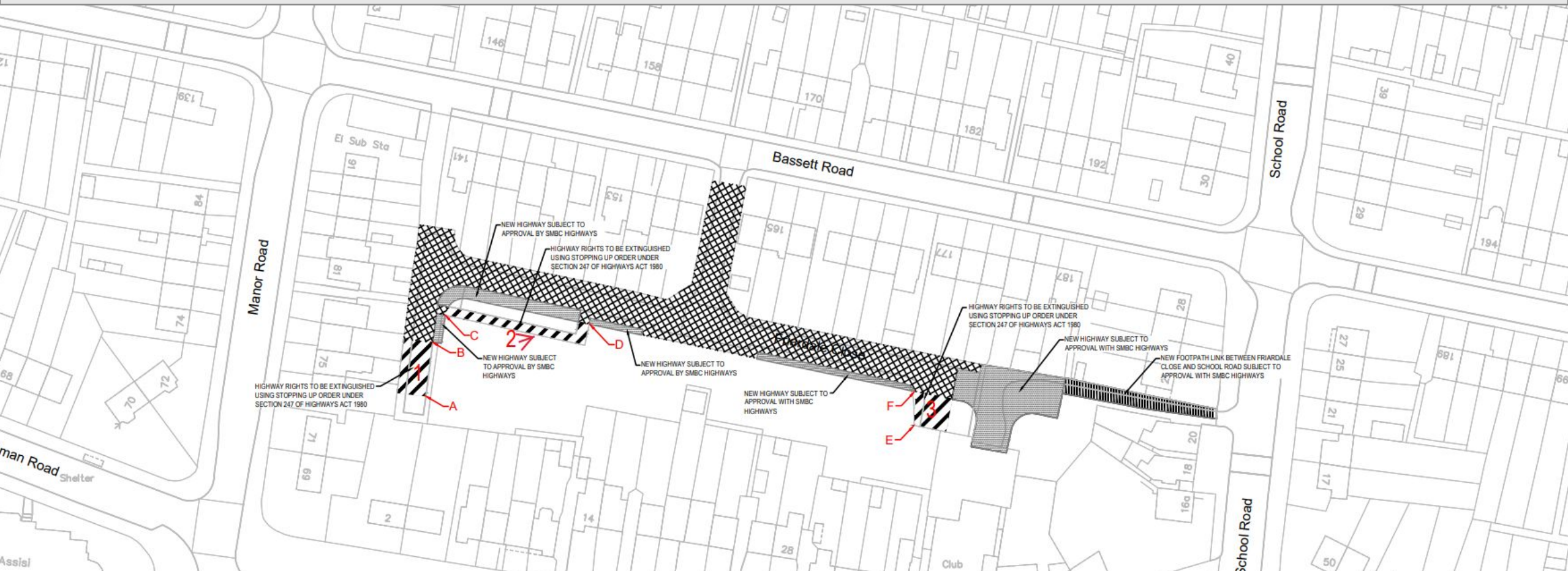
Sarah Rees
Delivery Manager

Stopping up orders

Apply to close or divert a highway

Early access to a new
online service

What is a stopping up order?



A stopping up order removes highway rights to enable an approved development.

Current application

Stopping Up and Diversion of Highways
Orders using Sections 247 and 248 of the Town and Country Planning Act 1990 and applications made under S253 as amended by the Growth & Infrastructure Act 2013.
TCPA 247 (1/15)

Please read the guidance notes and ensure all necessary enclosures accompany this form. If any documentation is missing or the form is incomplete your application will be delayed.

A - Names and Addresses

Please give:
The applicant's full name, address and postcode
(See guidance notes)
Contact Name
Telephone Number
E-mail

The developer's full name, address and postcode (if not the applicant)
Contact Name
Telephone Number
E-mail

The name, address and postcode of the council which is the Highway Authority for the highway(s) concerned

The name, address and postcode of the council which is the Planning Authority for the highway(s) concerned

The name of the parish or town council and the name, addresses, postcode and telephone number of its clerk (if none, put 'none')
Contact Name
E-mail

Name, address and postcode of the nearest local public office (such as a library, post office or local authority offices) where the public may inspect the order and deposited plan during normal opening hours
(See guidance notes)
Contact Name
Telephone Number
E-mail



Future application

National Transport Casework
Department for Transport

Beta This is a new service – your [feedback](#) will help us to improve it.

Apply to close or divert a highway in England

Apply for a Stopping Up order to permanently close part of a highway or close or divert a footpath or footway

! You must have one of these:

- granted planning permission
- a planning permission application in progress
- a certificate or note from your local authority saying this is a permitted development and you do not need planning permission

This service is not for use in:

- London boroughs
- Wales
- Scotland

In these areas, you should [tbc]

The person completing this form will be contacted to respond to queries and any objections received.

You will be able to save this form as you work through it. You do not need to complete it in one go.

Help us shape the service

Launching an 'invitation only' service
Dec – Jan – Feb

- We need applicants to use it before we can go public
- If you might need a stopping up order in the next few months...

...Please get in touch



Next steps

‘Invite only’ service:

December to February

Are you due to request a stopping up order? Please get in touch:

Complete our [simple sign-up form](#)
Or call 07786 190909

The new service will go fully public in first half 2025.



What will it involve?

1

*A better,
easier
application
process*

2

*Active
support for
any
questions*

3

*Give
feedback to
help shape
the service*





Department
for Transport

Any questions?



Three more things to get involved in!

Submit Planning Data

Our team has been busy using your feedback to improve the submit service.

<https://submit.planning.data.gov.uk/>

Exciting Improvements!

You Said

You were spending too much time trying to align your datasets to our specifications.

You needed more guidance and a check tool to enable you address specific dataset errors in a timely manner.

We Did

Created clearer guidance to help with data preparation and submission

Created a check tool to help you identify specific errors and deal with them in a timely manner

Beta This is a new service – your feedback will help us to improve it.

Brownfield land

Check your data before you continue

51 rows can be published.

GeoX	GeoY	Notes	Part2	Hectares	Deliverab
514789	102461	Site was a permissioned site as at 01/04/2023 but not com...		0.03	yes
518262	104771	The site is now in the ownership of Adur District Council an...		0.112	yes
522046	105165	The Council, as landowner, is actively supporting the redev...		0.6	yes
518177	103839	A planning application has been received but was not regist...		0.09	yes
521604	105241	The site is in multiple public ownership and progress has be...		0.57	yes
524811	105522	A planning application (AWDM/0585/22) for 22 units was ...		0.7	yes
523319	104938	This site lies within the Shoreham Harbour Regeneration Ar...		0.47	yes
519057	103893	A new planning application AWDM/1247/23 was submitted...		0.105	yes
518544	105302	These two sites are considered together and form part of th...		2.04	yes
522648	105066	This site lies within the Shoreham Harbour Regeneration Ar...		0.66	yes

1 2 Next →

Here's your data on a map:



Is your data correct?

☐ Yes

☐ No, I need to fix it

Continue

Get help

al
ning

Where to find the check tool

GOV.UK Submit and update housing and planning data

Submit and update your planning data Find your organisation Guidance

Home > Organisations > Borchester District Council > Brownfield land

Borchester District Council
Brownfield land

Important

You must update your brownfield land dataset by 31 December 2024.

Follow the steps and check your data meets the specifications before you publish and submit it.

Dataset details Task list 24 View data



Dataset details

Number of records	10
Number of fields supplied	5/11 (45%)
Number of fields matched	1/11 (9%)
Licence	Open Government Licence

Dataset actions

[Check brownfield land dataset](#)
[Brownfield land guidance](#)

GOV.UK Submit and update your planning data

Beta This is a new service – your feedback will help us to improve it.

Home > Organisations > Arun District Council > Get started

Arun District Council
Brownfield land

How to prepare and submit your Brownfield land data

Hide all steps

- 1 Prepare your data**

Hide

Read the [specifications](#) to understand what data is required. Start with the fields you already have, you can update and improve your data over time.
- 2 Check your data meets the specifications**

Hide

The [check service](#) can help you understand if your data is ready to submit or if you need to change anything before you publish it on your website.

You need to choose to provide your data in one of these file formats:

 - CSV
 - GeoJSON
 - GML
 - GeoPackage

Alternatively you can provide us with a URL.
[Check your data](#)
- 3 Publish your data**

Hide

Your data must be hosted on a URL the public can access (this is your data URL).

You must link to that URL from a webpage about the data (your documentation URL).

Your documentation URL needs to be on your official planning authority website, usually ending in gov.uk.

Navigate to the specific dataset page for your LPA and you will see either of the following pages pointing you to the check tool.

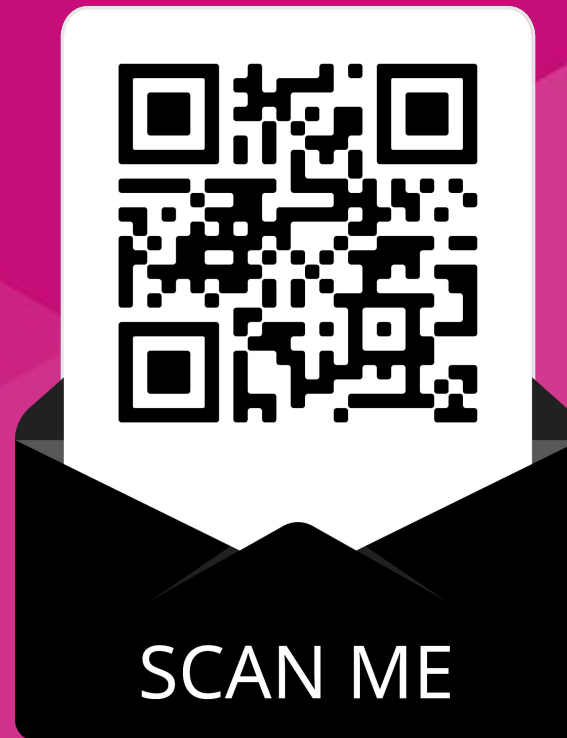
A big thank you!

London Borough of Barnet	Liverpool Council	Ashford Borough Council	Somerset Council
Medway council	London Borough of Redbridge	Royal Borough of Kensington and Chelsea	North Lincolnshire Council
Dover District Council	Wirral Council	Peterborough City Council	Milton Keynes City Council
London Borough of Southwark	London Borough of Waltham Forest	Bolton Council	Rossendale Borough Council
Doncaster Metropolitan Borough Council	Gloucester City Council	Newcastle City Council	Northumberland County Council
West Berkshire Council	Canterbury City Council	Birmingham City Council	New Forest District Council
London Borough of Barking and Dagenham	Torbay Council	Plymouth City Council	Westminster City Council
South Gloucestershire Council	Rother District Council	South Staffordshire District Council	Salford City Council
East Herts District Council			

Join our research pool to partake
in User Research for Submit
Planning Data.



ODP Newsletter Engagement Survey



[ODP Newsletter Survey](#)

Local plans

Research Opportunity

- ★ Another opportunity to help shape work on the new plan making system.
- ★ **90 minute** online session between **4th and 11th Dec**
- ★ Testing some draft concepts on two processes that will be introduced as a part of the new plan-making system.
 1. Giving notice of your plan-making
 2. Completing Gateway 1

Let's celebrate 2024 in ODP!

2024 Highlights

Expanding the ODP community

- ★ Digital Planning Maturity Assessment (DPMA) launched, empowering LPAs to assess and improve digital readiness.
- ★ New members: Thanks to MHCLG funding, our community grew to over 100 LPAs:
 - 43 LPAs joined to focus on enhancing planning data and optimising development management software.
 - 49 LPAs joined to deliver 37 PropTech pilot projects, improving land assessment and digital citizen engagement through visualised planning proposals.



2024 Highlights

PlanX success

- ★ Launched in 18 LPAs, with five more preparing pilots.

M&E impact:

- ★ Reduced planning-related calls by 60%, saving Camden Council 21 hours per month.
- ★ Cut planning application inaccuracies by 67%, streamlining workflows and improving user experience.



2024 Highlights

BOPS (Back Office Planning System) progress

★ Tested in 10 LPAs.

M&E impact:

- ★ Reduced application processing times by 20%.
- ★ Saved 45% of time on household assessments (32.6 minutes per application).
- ★ Improved efficiency for lawful development certificates (saving 7.3 minutes per application).



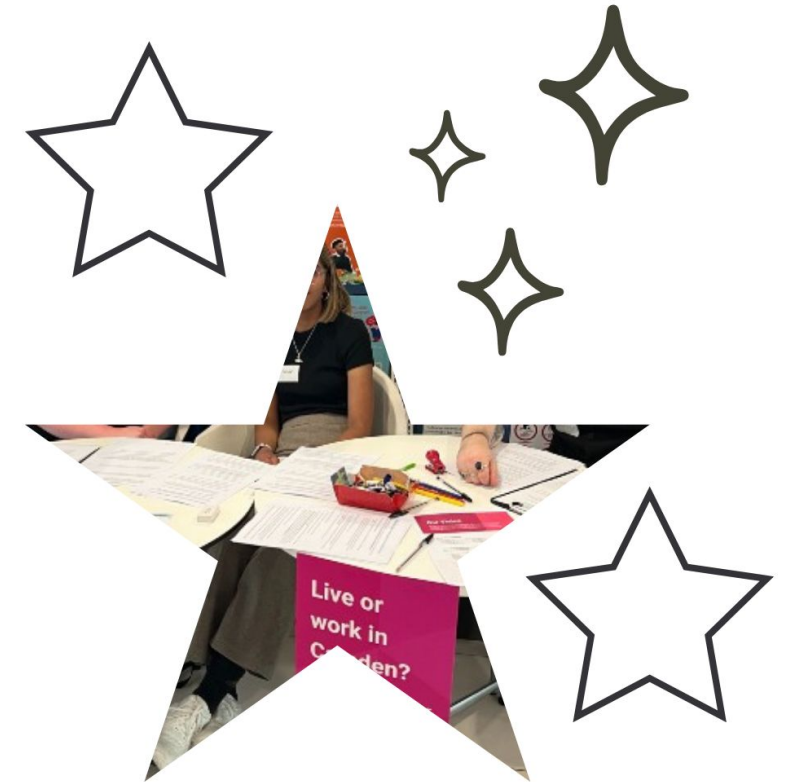
2024 Highlights

Digital Site Notice relaunch

- ★ Introduced a **transformative tool** for better community engagement in planning.

Strategic collaborations

- ★ ODP product leads reviewed and refreshed the **ODP product roadmap**.
- ★ Launched a real-world **pilot to test Open Digital Planning products end-to-end**, enhancing user experience for applicants, planning teams, and citizens.



2024 Highlights

Milestone event

- ★ Hosted our **largest ever ODP event** in Newcastle, bringing together 125+ attendees from 35+ LPAs and public sector organisations to drive digital planning forward



2024 Highlights

Digital Planning Improvements

- ★ 21 of 52 LPAs have published at least 1 data set on planning.data.gov.uk
- ★ More than 100 planners and subject matter experts from ODP LPAs engaged with our Listed Buildings and TPO dataset working groups



Search for planning and housing data

Filters

Typology ▼

Dataset ▼
8 selected

Location ▼
1 selected

Period ▼

Entry date
For example, 27 3 2021
Day Month Year

9,469 results

Dataset: ☒ article-4-direction ☒ article-4-direction-area
☒ conservation-area ☒ conservation-area-document
☒ listed-building-outline ☒ tree ☒ tree-preservation-order
☒ tree-preservation-zone

Local Authority District: ☒ statistical-geography:E06000023

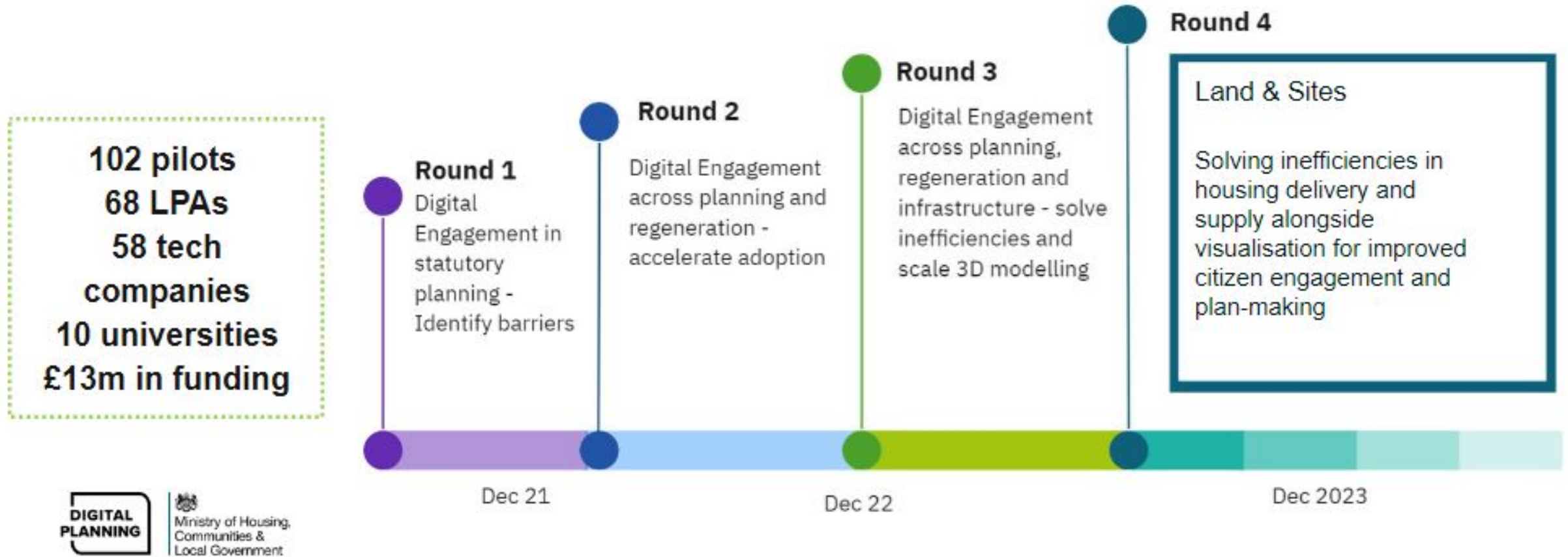
[ID4XT1DNBB000](#) Geography

Goldney House University Of Bristol Lower Clifton Hill Bristol BS8 1BH

Download these results

Format: [JSON](#) [GeoJSON](#)

PropTech Highlights



PropTech Innovation Fund - Round 4

- 49 LPAs
- 37 Pilots
- 30 Suppliers
- 9 - 12 months

Split into 3 cohorts focusing on:

- Land Assessment - Viability & feasibility
- Land Assessment - Small sites
- Land Assessment - Land & site assembly, Wildcard
- Digital Citizen Engagement - Visualisation.

Round 4 Local Planning Authorities

Central Bedfordshire Council	Bassetlaw Council	Gateshead Borough Council	Wigan Council
South Cambridgeshire District Council	Cheshire West and Chester Council	Durham County Council	Newcastle City Council
Cambridge City Council	North East Derbyshire District Council	City of Bradford Met. District Council	Salford City Council
Royal Borough of Kensington and Chelsea	North Tyneside Council MBC	Lancaster City Council	Nottingham City Council
City of London Corporation	Stoke-on-Trent City Council	City of Lincoln Council	West Lindsey District Council
London Borough of Tower Hamlets	North Kesteven Council	Leeds City Council	Chesterfield Council
London Borough of Haringey	Wirral Council	London Borough of Barnet	London Borough of Lambeth
London Borough of Hounslow	Dacorum Council	London Borough of Lewisham	West Devon Council
Tandridge District C	Thanet District Council	Forest of Dean Council	Teignbridge Council
Plymouth City Council	Somerset Council	Reigate and Banstead Borough Council	West Oxfordshire District Council
Basildon Borough Council	North Devon District Council	East Herts Council	Sevenoaks District Council
	Cotswolds District Council	South Hams Council	Southampton City Council
	Cornwall Council	Surrey County Council	

What are your highlights of 2024 in ODP?

- ★ What are you proud of achieving this year?
- ★ What would you like to celebrate?

Raise your hand or write in the chat!



December/ January ODP activity

Please keep an eye on slack for information about meetings, reporting expectations, live-service product support and MHCLG support across the Christmas period.

- Next General Meeting Monday 13th January 2025
- Last ODP Product Show & Tell for the year Weds 04/12!

Please reach out if you need calendar invites

Summary from today - your next steps

- **Planning application submission specification:** xx
- **DfT Stopping up orders:** [sign up](#) to use the new online service
- Planning data user research
- ODP engagement survey
- Local plans



Thank you for being part
of ODP in 2024!

Have a wonderful,
peaceful festive season
and see you in 2025!

Thank you!



ODP Meetup

5th December 2024