



Digital Planning Improvement Show and Tell

18th July 2024

Welcome everyone!

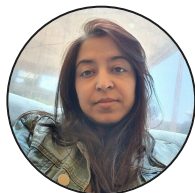
Agenda

- Welcome - Frank
- Show & Tell - Tom
- Working Groups - Ben
- Gateshead TPO tool - Emily & Beth
- Training offer - Tom
- What's happening next?
- Questions

Your Open Digital Planning support team



Matt Wood-Hill
Head of
Digital Planning Software



Swati Dash
Data Manager



Eva O'Brien
Community Lead



Sarah Norman
Delivery Manager



Frank Camilleri
Community Manager



Tom Lowndes
Community Manager

Why we are all here?

Show & Tell

What are show and tells about?

Showing progress
early and often

Getting feedback from
everyone

(not just those involved in the
day to day work)

Showing next steps
and how people can
get involved

Throughout, please feel free to jump in at any point with questions, feedback and ideas.

ODP Working Groups

Ben Duckworth

What is a working group?

Topic

Sense-check

Outputs

Format

Get started

Now

- Listed Buildings
- Tree Preservation Orders

Next

- Conservation areas
- Idox Uniform

Ways of working

- User-centred operation: LPAs to lead us in raising challenges and opportunities.
- We then want to work out which challenges and opportunities are most common across the working group, helping us form a priority order.
- We can then work through those topics in subsequent meetings.



So what?

Outline [geometry] = Curtilage

BUT

Curtilage might be **HARD** as it is not a set process

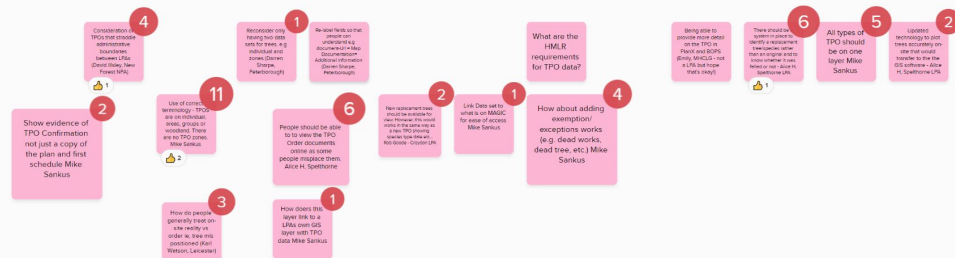
BUT

It **IS** what is needed for planning

Where to find working groups?

- We will work in the open on Mural - the Working Group Mural board is available to all LPAs to access and read
- We will use the existing Tues data drop-in session to update attendees on latest WG activity and using the Mural board to show progress and actions.
- We will use the existing slack channels eg. #group-data-support, Community Lead and Community Manager weekly updates to keep LPAs updated.

What opportunities LPAs can tell us about improving the standard, e.g. adding a felled status to the specification?



TPO Tool Demo

Gateshead

Emily & Beth

Prior to the tool

- TPO queries were manually completed:
 - Time-sensitive – required to be answered within 48 hours
 - Time-consuming
 - Non-transparent
 - Less user friendly
- A frequent transaction
- Meeting queries became trickier when on leave
- Guidance on works to protected trees was additionally quite limited on the Gateshead website

Data

Used Digital Planning Improvement fund to hire someone to improve our datasets

Mapped and reviewed **200 TPOs** over the course of **3 months**

Once the data was at a level where it was suitable for the public to view the tool was developed



Collaboration with the digital team

<https://www.gateshead.gov.uk/protected-trees>

A screenshot of the Gateshead Council website. The header is dark blue with the 'Gateshead Council' logo and a search bar. Below the header is a blue navigation bar with links: 'Home / Planning, building and development / Planning / Trees and hedges'. The main content area is white and titled 'Protected trees'. It contains two orange boxes. The first box is titled 'Protected tree enquiry' and says 'Find out if a tree is protected.' with a green button 'Find out if your tree is protected'. The second box is titled 'Tree works' and says 'Apply for works to a protected tree by starting a planning application using the Planning Portal. You will be asked what type of permission you are applying for at step two.' with a green button 'Apply for tree works'. At the bottom, there is a paragraph of text about the council's diverse landscape and the importance of trees.

Gateshead Council Enter keywords

[Home](#) / [Planning, building and development](#) / [Planning](#) / [Trees and hedges](#)

Protected trees

Protected tree enquiry

Find out if a tree is protected.

[Find out if your tree is protected](#)

Tree works

Apply for works to a protected tree by starting a planning application using the Planning Portal.

You will be asked what type of permission you are applying for at step two.

[Apply for tree works](#)

As well as having a thriving urban core, Gateshead has large areas of rural countryside which makes it a very diverse borough. Trees are an important part of our landscape and environment forming the character of both urban and rural areas. They take decades to mature but only minutes to remove or harm.

Benefits of the tool

- Information on protected trees and their works now more accessible
- Functionality of the app allows the data to be easily explored – does not require experience of GIS to use
- Increased data transparency
- Number of protected tree information requests reduced substantially for tree officer.
- Configuration from a GIS perspective was relatively straightforward, as was gaining the go ahead from DPO.
- Replacing the old TPO request form now ensures that users only have one form to fill in – reduces complexity and risk of confusion between forms

As of 16/07/2024, the search tool had a view count of 1,893 views.

Challenges

- Data instability where layer relies upon automatic refreshes with GIS Enterprise portal
 - opted for AGOL platform for stability
- Ensuring the data is kept up to date – static copy

Training Offer

Tom

Learning Sessions

We're continuing to run our short learning sessions on a variety of topics informed by your results from the Digital Planning Maturity Assessment.

There are 2 sessions remaining in this round are taking place on Wednesday 24th and Wednesday 31st at midday for 1 hour.

To sign up for these sessions add your name under the session title [here](#) (the same link as per Kelly's sign up doc posted in **#all-lpa-general** slack channel on 5th June)

Content Design	✓	12th June
User Research	✓	26th June
Agile	✓	3rd July
Power BI	✓	10th July
Procurement	✓	17th July
Change Management		24th July
User-centred Design		31st July

What if you missed the learning sessions

All content is available on the Notion/ODP Hub under 'access digital and data training'

For each session there is:

- A recording
- A clickable deck
- A downloadable Powerpoint
- Links to resources the speakers mentioned.
- Links to relevant slack working groups associated with the topic

Short learning sessions (spring/summer 2024)

Short introductions to new topics. We hold these online and they last an hour.

We'll invite you to any new sessions that we run and will make the recording available after.

[Sign up to sessions here](#)

 [Introduction to Content Design](#)

 [Introduction to User Centred Design](#)

 [Introduction to User Research](#)

  [Introduction to Agile](#)

 [Introduction to Power BI](#)

 [Introduction to Procurement](#)

 [Introduction to Change Management](#)

What next for training?

Agile - 1 day in person (Aug/Sept)

Building on Eva's Introduction to Agile, we'll be running 4 day long in person training sessions at LPA venues across the country.

Still beginner level, but more in depth.

Currently finalising venues and facilitators - you'll hear more soon

Those who have responded to her EOI on Slack **#all-lpa-general** on 10th July (12:33) will hear about it directly

GIS - 1 day in person (Sept)

Currently working with an external supplier to run 2 x1day in person sessions, and 2x1day online sessions that introduce the basics of GIS

This will be for planning officers, and those who want to better understand how to use data to create GIS maps (*not for GIS experts!*).

We're setting up contracts, but **will send out comms as soon as it's finalised!**

Short Learning Sessions

Short learning sessions **will break for August**, but we're looking to return in September with requested topics from LPAs (post session surveys), and insights from actions plans.

If you have a topic in mind, let Kelly know.

A reminder of the types of support that are available

Self-service support

A purpose built website that contains guidance and information

Peer support

You're the biggest community for digital planning in the country - tap into that collective knowledge and experience

DLUHC support

Support from the DLUHC Planning Data Team and Community Managers when you need to escalate something

Questions

What is next?

Show and Tell

7th August

See you next time!

Thank you so much!

If anyone wants to volunteer for the next Show & Tell please reach out to Frank or Tom